

Public Document Pack



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28 June 2023

Dear Councillor

ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS

Please find attached a decision notice regarding amendments made to the Scheme of Officer Delegations by the Leader of the Council.

Members of the public who require further information are asked to contact Democratic Services on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink that reads "Rebecca". The signature is written in a cursive, flowing style.

Democratic and Corporate Services Manager

ENCL

1 **ARRANGEMENTS MADE BY THE LEADER OF THE COUNCIL FOR THE DISCHARGE OF EXECUTIVE FUNCTIONS** (Pages 2 - 3)



COMMITTEE SECTION ONLY	
Arrangement No:	01/23
Date:	28/06/23

Arrangements Made by the Leader of the Council for the Discharge of Executive Functions under Section 9E (2) Local Government Act 2000 (as amended)

Schemes of Delegation of Executive Functions to Executive Members/Executive Committees/Officers

I hereby make arrangements for the discharge of the executive functions specified at Box A below and give notice to the Monitoring Officer that I have done so.

A. Specify the Arrangements being made:

That the arrangements made for the discharge of executive functions made by the Leader of the Council on 28 March 2023 (arrangement 05/22) set out in Section 6 of Part 3 of the Council’s Constitution, be amended as follows:

- In respect of delegations to the Strategic Director (Corporate & Regulatory), the Head of Regulatory Services and the Private Sector Housing Manager after number 116 on page 124, to remove reference to the Head of Regulatory Services and insert the Head of Port Health & Environmental Services and Port Health & Public Protection Manager in so far as they relate to entries 117 to 139
- To remove all references to the Head of Regulatory Services
- To change any reference to Head of Port Health & Public Protection to Head of Port Health & Environmental Services
- To amend delegation 111 on page 123 to Strategic Director (Finance & Housing) and Head of Housing as follows:

111.	Institution of proceedings for injunctions and other appropriate legal proceeding	To authorise the institution of proceedings for injunctions, and other appropriate legal proceedings in consultation with the Solicitor to the Council, in respect of matters involving Council tenants or Council housing	
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B. Specify the date from which the arrangements/amendment(s) are to have effect:

From the date upon which the Leader signs this document.

C. State whether the arrangements/amendment(s) made affect executive members or officers:

The proposed changes will affect officers.

D. State reasons for, and effect of, the arrangements/amendment(s):

To make necessary amendments to give effect to staffing changes and job title changes and to amend the wording of a housing delegation to enable injunction action in all appropriate housing cases, not just where there is damage to property (in consultation with the Solicitor to the Council).

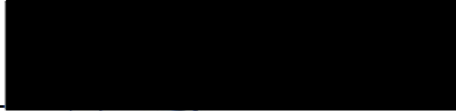
E. State whether, in the view of the Leader of the Council, the effect of the arrangements/amendment(s) is to withdraw delegations from the executive as a whole, a committee of the executive or an individual executive member (in any such case) to any significant extent:

No, the arrangements do not end.

F. State anticipated date of report to Council:

October 2023

Signed: _____


Leader of the Council

Dated: 28 June 2023